

## DATASHIP FIELD GUIDE

# Household & Home Care Systems Readiness Checklist

Review formula versions, SDS references, units, packs, retailer mappings, certifications and shipping controls.

## Product controls

- ☐ Name the approved source for formula, specification and handling data.
- ☐ Use effective dates and approval before operational BOM changes.
- ☐ Store durable references to controlled SDS records.
- ☐ Track certification status without implying the operating system grants it.

## Pack and retailer data

- ☐ Define each, inner, case, pallet and marketplace multipack relationships.
- ☐ Maintain customer item, UPC/GTIN and case-pack cross-references.
- ☐ Validate retailer order units before sales-order creation.
- ☐ Connect approved label and handling references to warehouse work.

## Fulfillment

- ☐ Carry client-approved carrier restrictions into shipping decisions.
- ☐ Monitor EDI acknowledgments, ASNs, invoices and inventory documents.
- ☐ Calculate virtual packs from real component availability.
- ☐ Reconcile marketplace, Fishbowl and 3PL quantities.

## Architecture and ownership

- ☐ Name the system of record for product, inventory, order, fulfillment, quality and finance data.
- ☐ Label every connection as documented, partner-supported or designed after discovery.
- ☐ Document field-level ownership for identifiers, status, quantity, dates and prices.
- ☐ Assign a business owner and technical owner to every interface.

## Validation and support

- ☐ Define valid, warning and rejected transaction states.
- ☐ Make failed handoffs visible before a customer or partner reports them.
- ☐ Test with controlled non-production data and reconcile expected results.
- ☐ Document cutover, monitoring, issue response, change control and rollback.

**IMPORTANT BOUNDARY**

Use this worksheet during discovery. It is not legal, regulatory or quality advice.